

FOHP Committee Meeting
Wednesday July 6th 2022
7pm
Railway pub

Minutes

Present: Angela Perrett (minutes), Derek Kinsey, Lindy Clifton, Paul Rock, Russell Todd (chair), Sarah James (chair)

Apologies: Anita Smith, Gareth Stamp, Penny Bowers

Minutes of the previous meeting

Action: AP to clarify that the Campaigns/Publicity group is only to meet as and when required

Matters arising

On National Playday on 3 August we will set up the gazebo with an awareness-raising activity near the two children's play spaces and run from 11 - 3pm. We need at least 4 people to put up the gazebo at 10.30. We need to redraft a new risk assessment. Could ask Gareth and Jen for Council input. We can use some of the same resources as the fun day, RT has a podcast microphone. It would be useful if we had a bank of resources to draw on for such events.

Action: LC to draft an advert for social media and let Helen Morgan, Jen Burke-Davis and Dilwar Ali know.

RT to contact Lew to see if the coffee bike is available.

Treasurer's report

Balance is £1161.47. There is a 29 day backlog on processing new signatories, ours will be dealt with at the end of July.

PR still has no access to bank statements or the account. We don't currently have an online account, PR will apply for one.

Action: PR to apply for an online bank account.

DK to handover all financial information to PR.

Brief reports

- 12 June work day - Task was pulling up Himalayan Balsam near the tennis courts. 9 volunteers came.
- 3 July work day - Task was more pulling up Himalayan Balsam further up the park (along path by river) & cutting back overhanging vegetation. 5 volunteers came. We also discussed planting up of some areas where we have been pulling up the balsam (in area we did this weekend the bank used to be knotweed but council used glyphosate to kill it off and instead of planting the area afterwards the balsam, which is the lesser of the 2 evils was allowed to take hold so we need to think of planting that bank up - no decisions made as to what with)
- Gareth is taking a business group on park this week (as in week beginning 4 July) to volunteer for a day pulling up the balsam (he didn't mention which company they were from though)
- From 3 July: volunteer sessions will start from 1pm each month rather than changing to different times during the summer months. All volunteer sessions will now be 1-4pm.

Committee discussed making contact with Gareth's business groups, even if only electronically.

Park Issues

Cardiff Council's appropriation of land at Hailey Park - the Council have published an apology in the Western Mail. There is a site visit on July 25th at 1pm which will include some MSs.

There is now an open expression of interest process with regard to the changing rooms, we should express an interest in them being available to the community in general and we should be consulted. Dilwar asked a question in a full Council meeting to which Huw Thomas responded, it is available to view on FB. The changing rooms have rooms with the potential for community use/storage.

The drainage of the rugby pitches is still an option, we should lobby for an environmental impact assessment.

Chair's report

We could host a 1.5 hour session on the Well-being of Future Generations Act provided by someone from the Commissioner's office, for people to have a better understanding.

Action: RT to contact the Commissioner's office.

PR has emailed Cardiff Council about the reinstatement of the basketball hoops. The Committee asked that Regulatory Services be contacted on our behalf.

Action: PR to email Regulatory Services about the basketball hoops.

As well as an increase in membership, our social media is attracting more interest.

Membership

We have 177 members, 19 don't have email.

All agreed that there is no need to send out the minutes to the membership, the newsletter is preferable.

Currently DK updates the membership database which is a word document. All agreed that we need one database only, in excel format, password protected, which can be shared within the Committee as appropriate.

We need to ensure that we are GDPR compliant, a statement is needed on the website when people join, with information about receipt of the newsletter and that their personal information will not be shared outside the group.

**Action: DK to forward the membership database to RT.
AP to draft a GDPR statement.**

A.O.B.

LC has requested another rubbish bin and will continue to chase.

Som Wolf, a PhD student has asked AP to remind the Committee about input to her green 'walk and talk' study.

Action: AP to check with Som whether this can be posted on our social media.

Date and time of the next meeting: Tuesday August 2nd 7pm, Railway pub