

Friends of Hailey Park

MINUTES of inaugural meeting 7.30pm 22nd May 2007 Llandaff North Rugby Club Radyr Road, Llandaff North

Present: Stephanie Wilkins, Martin Chamberlain, Dave Bevan, Paul Rock, Susan Rock, Ian Roberts, Barbara Heron, Peter Heron, Ann Rowland James, Derek Kinsey, Penny Bowers, Colin ward, Sylvia Ward, Richard Perris, Lisa Johnston, Penny Mannings, Stuart Raven, F. Bryant, Rita Daughton, Lindy Perryman, Gordon Hann, Peter Howe, Derek Kinsey, Chris Williams, S. McLagan, Linda O'Brien, Arty O'Brien, Taylor O'Brien, Sarah Lewis, Gareth Lewis, Mandy Dezulian, Cathy Dimond, Debbie Dench, Donella Smith.

Note: not all attendees signed the register.

Item		Action	Action date
1. 05.07	<p>Introductions Stephanie Wilkins introduced herself as the organiser of the meeting, and introduced Martin Chamberlain from Friends of Forest Farm (attending in an advisory capacity), Cllr Ann Rowland James and Peter Howe (attending on behalf of Julie Morgan MP).</p> <p>SW stated that the meeting had been organised in accordance with advice on how to set up a friends group, published by the charity 'Greenspace'.</p>		
2.05.07	<p>Election of officers The following were elected as officers for the remainder of the year. Chair- Stephanie Wilkins Secretary- Derek Kinsey Treasurer- Stephanie Wilkins as acting treasurer until a volunteer could be found (Paul Rock to help?). SW to set up bank account. Auditors- no volunteers. To be put on agenda for next meeting</p>	SW DK	Following meeting Agenda for 20th june
3.05.07	<p>Objectives The following were agreed to be objectives of FOHP. To:</p> <ol style="list-style-type: none"> 1. Work in partnership with council, police, Cllrs etc. 2. Improve maintenance of the park. 3. Improve facilities on the park. 4. Promote community use and access for all. 5. Raise the park's profile locally and in the wider area. 6. Improve safety and reduce antisocial behaviour. 7. Increase leisure amenities. 8. Promote education. 		
4.05.07	<p>Subscriptions After discussion it was agreed to charge a subscription rate of a minimum £3.00 per household/organisation.</p>		
5. 05.07	<p>Committee members The following volunteered as committee members</p>		

<p>6.05.07</p> <p>7.05.07</p> <p>8.05.07</p>	<p>Peter Heron Chris Williams Paul Rock Susan Rock Ian Roberts Penny Bowers Steve Smith</p> <p>The following people volunteered to take a lead role, Dave Bevan (website start up) Penny Bowers (conservation) Chris Williams (police/crime/safety) Derek Kinsey (Litter) Susan Rock (schools)</p> <p>Miscellaneous</p> <p>1. Martin Chamberlain advised on the following: Health and safety / insurance</p> <ul style="list-style-type: none"> • If a member of the council is present at each activity, then no insurance is needed. • Insurance to cover non-council attendance is available from BCTV at approximately £80 per annum. <p>Police Checks</p> <ul style="list-style-type: none"> • Children attending FOFF activities are accompanied by a parent. <p>The next Friends group forum is in September.</p> <p>2. Chair of LLRC to be invited to join FOHP.</p> <p>3. The following will be invited to attend following meetings: police, councillors, council, MP and AM.</p> <p>4. all Queries to go via the chair who will then contact the appropriate FOHP member.</p> <p>AOB There were no issues raised.</p> <p>Date and time of next meeting It was agreed to hold future FOHP meetings at Llandaff North Rugby Club on the first Wednesday of each month at 7.30pm. The exception to this will be the following meeting, to be held on the third Wednesday (i.e. 20th June). SW to send out schedule.</p> <p>(Note that committee members are to meet on 6th June to agree a final constitution that will be recommended to members at the general meeting on 20th June.)</p>	<p>SW</p> <p>SW</p> <p>SW</p> <p>Committee members</p>	<p>Following meeting</p> <p>Following meeting</p> <p>Following meeting</p> <p>6th June</p>
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FOHP Officers 2007

Chair, Stephanie Wilkins Stephanie.Wilkins@hotmail.co.uk Tel 02920 562951
Secretary, Derek Kinsey
Treasurer (acting), Stephanie Wilkins (see above)